

Dear Prospective Student:

Hi and congratulations on choosing a career in nursing. This decision will affect not only your life but also the lives of others. I am glad you are interested in the nursing program at Northern Oklahoma College. We have 3 sites: Tonkawa, Enid and Stillwater. Our nursing program is an Associate Degree program and is designed to be completed in two or three academic years. Graduates of our program receive an Associate of Applied Science degree with a major in Nursing. Our graduates are eligible to take the National Council Licensing Exam for Registered Nurses. Successful completion of this test qualifies the graduate to become a Registered Nurse and helps you pursue your dreams.

We select 100 students each spring for our fall class. If you would like to be considered, please submit a completed application as soon as possible. The deadline for submission of all requested information is March 1 of each calendar year. Being accepted into the program is very competitive. Therefore, we look at six areas: GPA, Biology or Chemistry grade, ACT scores, prior degree, healthcare experience and a writing component. Students with the highest points will be accepted. A reminder - some courses (Biology, A&P, Microbiology, Psychology, and Sociology) have to be taken within the last 5 years unless you are a LPN/LVN (10 years) or already have a degree (no time limit). Overall, retention GPA is extremely important. All prerequisites do not have to be taken before acceptance into the program. As long as you have 12 hours in courses that apply to nursing, 4 of which are Biology or Chemistry, you can be considered. If you are an LPN/LVN, please let us know as soon as possible as there is a different set of requirements you must follow.

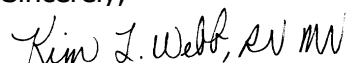
After your completed application has been evaluated, you will be notified of either an acceptance or denial decision in writing. It may be necessary to ask you to make an appointment for an interview to discuss the information submitted with your application.

If you desire to enter the pre-nursing program, you will enroll through the Division of Nursing. Please make an appointment with the nursing division in order to assure availability of the appropriate people to assist you. To enroll in pre-nursing the entire application does not need to be submitted. However, it is necessary for you to bring the scores of your ACT and transcripts from high school and all colleges and universities attended.

Although Northern offers courses and nursing courses at Stillwater, Northern cannot guarantee that all courses will be offered at Stillwater when you need them. Thus, you may have to drive to Tonkawa for some classes

If we may be of assistance in any way to help you set career goals, please do not hesitate to contact us. Best wishes.

Sincerely,



Kim L. Webb, RN, MN  
Chair, Division of Nursing

KW/dd

NORTHERN OKLAHOMA COLLEGE  
DIVISION OF NURSING  
**ADMISSION CRITERIA**

CATEGORY	CRITERIA	POINTS
<b>College Retention GPA</b> -at least 12 Credits that apply to the nursing degree 4 of which must be biology or chemistry	4.0-3.7	30
	3.6-3.4	25
	3.3-3.0	20
	2.9-2.7	15
	Below 2.7	0
<b>Biology or Chemistry Grade</b> -BISI 1114 or equivalent or CHEM 1314 or equivalent	A	25
	B	20
	C	5
	Below C	0
<b>ACT Composite Score</b> -must have been taken since October 1989	31-26	20
	25-20	15
	19 and below	0
<b>Health Related Experience</b> -includes volunteer and/or work	Experiences that involve medical/healthcare and/or direct care of clients/patients	5
	No medical/health background	0
<b>Previous College Degrees</b> -will only count the highest degree earned	Masters	5
	Bachelors	3
	Associate	1
<b>Healthcare Essay</b> On a separate piece of paper, please respond to the following questions: <i>Why are you interested in a nursing career, and Why should we choose you for a nursing student?</i> Your response should be typed with at least a 10 point font; 1" margins, and not exceed 200 words and be at least 75 words.	Grammatically strong (no spelling errors, sound sentence structure, logical, coherent with minimal errors, follows criteria)	15
	Grammatically correct (some spelling errors, sentence structure occasionally lacking, logical most of the time, coherent some of the time with minimal errors, follows criteria)	10
	Grammatically incorrect (numerous spelling errors, lacking sentence structure, illogical, incoherent with numerous errors, does not follow criteria)	0
<b>TOTAL</b>	Admission is competitive. 100 applicants	100

	with the highest points will be accepted	
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NORTHERN OKLAHOMA COLLEGE  
DIVISION OF NURSING  
**GUIDELINES FOR ADMISSION AND RETENTION IN THE  
ASSOCIATE DEGREE NURSING PROGRAM**

Enrollment in the nursing program is limited because of available laboratory facilities in the community, as well as limited faculty and financial resources.

Northern Oklahoma College fully subscribes to all principles and requirements of the Rehabilitation Act of 1973 for qualified handicapped individuals. Therefore, applicants are encouraged to self-identify their accommodation needs as part of the admissions' process. It is important to note that in order to successfully progress through the nursing curriculum and function as a safe, practicing nurse upon graduation, an individual must be able to perform certain physical activities that include vocal, visual, olfactory, auditory and dexterity requirements.

Therefore, in order to be considered for admission or to be retained in the program after admission, all applicants will possess:

1. Sufficient acuity (seeing ability), such as is needed in the accurate preparation and administration of medications, and for the observation necessary for client assessment and nursing care, such as observing color and appearance of skin and wounds.
2. Sufficient auditory (hearing) perception to receive verbal communication from clients and members of the health care team and to assess health needs of people through the use of monitoring devices such as stethoscopes, IV infusion pumps, cardiac monitors, fire alarms, telephones, etc.
3. Sufficient gross and fine motor coordination to respond promptly and to implement the skills required in meeting client health care needs safely and holistically. These include, but are not limited to, manipulation of equipment, management of multiple tubes and drains, and performance of CPR and palpation of body structures and organs. The ability to sit, walk, and stand is also needed. Lifting of occasionally 50 pounds, frequent lifting of 25 pounds, and constantly lifting of 10 pounds is required.
4. Sufficient communication and language skills (speech, comprehension, reading, writing) to interact with clients, family members and the health care team to communicate effectively in English, as may be necessary for clients' interest and safety. Must be able to obtain information, describe client situations and perceive nonverbal communication.
5. Sufficient intellectual functions and emotional stability to plan and implement safe care for clients and to promote effective communication with clients/families/health care team. Needs to have the flexibility to function effectively under stress and deal with others who may be experiencing stress.
6. Sufficient olfactory (smelling) abilities to detect presence of odor or smoke.

The individual will need to notify the nursing division in writing if such a disability exists or occurs during progression in the nursing program. Professional documentation may be requested regarding the individual's ability to perform nursing tasks.

An individual denied admission or continuance in the program due to the inability to perform certain activities has the right to appeal any decision made. A complete copy of the Grievance Procedure may be obtained from the Northern Oklahoma College student handbook.

NORTHERN OKLAHOMA COLLEGE  
DIVISION OF NURSING  
**ESTIMATE OF EXPENSES**

The following are the approximate costs of completing the nursing program in the catalog sequence. Those students who plan courses over three years will have similar costs over time. ATI Fees will be assessed to students each semester (will range from \$69.00 -\$89).

**FIRST SEMESTER**

OSBI Checks	15.00
Nursing Books	600.00
Other Books	300.00
Tuition	1079.80
Entrance Fees	25.00
Malpractice Insurance	20.00
Skill's Lab Fees	100.00
Uniforms (shoes, etc)	200.00
Travel (250 miles per week x16 weeks)**	450.00
Student Nursing Association (optional)	45.00
Misc. (supplies)	<u>200.00</u>
	\$3034.95
Room and Board (5-day meal plan)	<u>1340.00</u>
	\$4374.95

**SECOND SEMESTER**

Nursing Books	600.00
Other Books	220.00
Tuition	1142.20
Travel	450.00
Skill's Lab Fees	100.00
Misc. (supplies)	<u>150.00</u>
	\$2662.20
Room and Board	<u>1340.00</u>
	\$4002.20

Dr.'s office visit and immunizations will vary according to doctor and are not included in totals

**THIRD SEMESTER**

OSBI Checks	15.00
Nursing Books	300.00
Other Books	185.00
Tuition	1079.80
Pediatric's Hospital Practicum Experience	400.00
Travel	450.00
Malpractice Insurance	20.00
Student Nurses Association (optional)	45.00
Skill's Lab Fees	25.00
Misc. (supplies)	<u>75.00</u>
	\$2594.80
Room and Board	<u>1340.00</u>
	\$3934.80

**FOURTH SEMESTER**

Nursing Books	50.00
Other Books	100.00
Tuition	1142.20
Skills Lab Fees	25.00
Diagnostic Exams	30.00
Travel	450.00
Pin (Optional)	85.00
State Board Exam	285.00
State Board Picture	30.00
Graduation Fees	30.00
Misc. (supplies)	<u>50.00</u>
	\$2277.20
Room and Board	<u>1340.00</u>

Total <b>estimated</b> cost including room and board	\$15929.15	\$3617.20
Total <b>estimated</b> cost <i>not</i> including room and board	\$10569.15	

\*Prices are subject to change

\*\*Driving at least 250 miles per week during clinicals should be expected.

January 30, 2008

Dear Student,

The Northern Oklahoma College Nursing Division is dedicated to the health and well being of you and clients. Several clinical sites have mandated that we drug test students before attending clinicals. Therefore, we will be testing all nursing students and faculty.

You must fully comply with the Drug Policy included with this letter. Your signature will show that you fully understand the ramifications of what the Drug Policy states. If you choose not to sign this policy, you will not be able to participate in any nursing clinicals for Northern Oklahoma College. This includes anything pertaining to nursing activities.

This signed letter must be returned with the nursing application. If no signed letter is received by the Nursing Division you will not be allowed in the nursing program.

We appreciate your assistance with this program at Northern Oklahoma College. We know that you are as concerned with the safety of clients as we are. If there is anything we can do for you here at Northern, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink that reads "Kim L. Webb, RN, MN". The signature is written in a cursive style.

Kim L. Webb, RN, MN  
Chair, Division of Nursing

KLW/dd

NORTHERN OKLAHOMA COLLEGE  
DIVISION OF NURSING  
POLICY STATEMENT  
DRUG EDUCATION PROGRAM

The Nursing Division of Northern Oklahoma College is making every effort to protect our students and clients from the dangers of substance abuse.

It is known that the illegal use of drugs poses a danger to the health and safety of the users and possibly people associated with a user, such as classmates and clients. Drug abuse also damages the integrity and reputation of all student nurses, the institution, and the nursing division.

Our drug-testing program is based on the concern that if students are using illicit drugs, they may endanger themselves or cause injury to others. Given this major concern for the students and clients' health and safety, the college, will also attempt, through drug screening for possible drug abuse. The urine test will be used at any time the students' fitness to perform is in question, when their behavior is questionable or if they exhibit reasonable suspicion.

All student nurses are subject to compliance with this policy. The definition of a "Student Nurse" is "any participant in any nursing clinical, or nursing classroom, or nursing skills lab activity regardless of financial assistance." All students that accept the privilege of participating in nursing for the college are subject to drug testing. Participants in nursing are free to refuse drug testing; however, those who refuse will not be allowed the privilege to participate in clinicals for the college. Also, refusal to consent to be tested for illegal drug use may result in the forfeiture of all financial assistance provided to a student nurse by the nursing division and/or college.

Reasonable effort will be made to ensure confidentiality of the drug tests which will be conducted by a qualified lab organization using a procedure to protect the identity and integrity of each urine specimen. Confidentiality of the results will be observed. The procedure will be explained and implemented by the testing organization.

Testing times:

1. At any time the student's fitness to perform is in question.
2. Any number of routine, unannounced tests, initiated by the Northern Oklahoma College Nursing Division.
3. Random drug screening.

A positive result in the urine test may cause the student to be unable to attend clinicals which may result in the student failing the nursing program.

If you do not obtain testing on the day specified, you will have to obtain urine drug screen results from a specified agency BEFORE going to clinicals. If you do not have the results BEFORE you attend clinicals, you will not be able to attend clinicals. For every clinical missed a "0" will be received for the grades and each day missed will count as "1" clinical day absence. The drug screen fee will be the students' responsibility, if the student chooses this route.

Prior to the implementation of dismissal from nursing school and termination of financial aid, the student will be given an opportunity to fully discuss the matter with the Nursing Chair and present evidence of any circumstances which he/she feels to be of importance.

I understand and will allow urine drug testing.

STUDENTS NAME (printed) \_\_\_\_\_ DATE \_\_\_\_\_

STUDENTS SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_