

Northern Oklahoma College
Associate of Science Degree in Business Administration
Fast-Track Degree Program

Northern will begin offering coursework in January 2010 in a fast-track, flexible format aimed at helping students complete an Associate of Science Degree in Business Administration in just twelve months. This program serves two groups of students: (1) those who have never attended college before but have met all remediation needs and (2) working adults who may have a number of hours already completed toward an associate degree but who have been stalled by work or family obligations. All of the coursework will be offered online or in a hybrid format, with no more than three scheduled meetings in the evenings and the rest of the work completed online. Spring 2010 course offerings are listed below, as well as the full degree requirements. Interested students can contact the Office of Academic Affairs (628-6210) for more information.

Course Offerings

Spring 2010

- Orientation--one meeting for enrollment/evaluation of transcripts with remainder of course completed online
- Computer Concepts--four-week online course with options for students testing out of units to reduce workload.
- General Biology—online course beginning Jan. 11, self-paced
- College Algebra--online course beginning Jan. 11, 16 weeks
- English Composition I--online course beginning Jan. 11, 8 weeks
- Earth Science—online course, beginning Jan. 11, self-paced
- English Composition II, online course, beginning March 8, 8 weeks
- Statistics—online course beginning Jan. 11, 16 weeks

Business Administration

PROGRAM REQUIREMENTS	Credit Hours
GENERAL EDUCATION	37
ENGLISH COMPOSITION	
ENGL 1113 English Composition I	3
ENGL 1213 English Composition II	3
HISTORY AND GOVERNMENT	
HIST 1483 American History to 1865 (or)	
HIST 1493 Am. History Since 1865	3
POLI 1113 American Government	3
HUMANITIES	
PHIL 2213 Ethics (or)	3
PHIL 2223 Business Ethics and	
One course to be chosen from those	
listed with International Dimension.....	3
MATHEMATICS	
MATH 1513 College Algebra	3
SCIENCE	
One Biological Science with Lab	4
One Physical Science with Lab	4
COMPUTER SCIENCE	
CS 1113 Computer Concepts	3
ORIENTATION	
LEAD 1101 College 101	1
GENERAL EDUCATION ELECTIVES.....	4
Select courses from: Language Arts,	
Natural Sciences, Foreign Languages,	
Fine Arts, Humanities, Mathematics,	
Behavioral or Social Sciences	
PROGRAM REQUIREMENTS.....	21
ACCT 2103 Accounting I-Financial	3
ACCT 2203 Accounting II-Managerial	3
BSAD 1103 Introduction to Business	3
CS 2123 Business Tech & Applications	3
ECON 2113 Macroeconomic Principles	3
ECON 2123 Microeconomic Principles	3
MATH 2023 Elementary Statistics.....	3
RECOMMENDED PROGRAM ELECTIVES ...	2-3
BMGT 2240 Business Internship	3
MATH 2103 Elementary Calculus	3
SPCH 1713 Intro to Oral Communications ..	3
TOTAL CREDIT HOURS.....	60
PHYS EDUCATION ACTIVITY COURSES	2
TOTAL CREDIT HOURS.....	62

* Students scoring 26 or above on the math subsection of the ACT do not have to take MATH 1513 College Algebra and may take MATH 2023 Elementary Statistics or MATH 2103 Elementary Calculus.

SUGGESTED COURSE SEQUENCE	Credit Hours
FIRST SEMESTER	15
ENGL 1113 English Composition I	3
CS 1113 Computer Concepts	3
LEAD 1101 College 101	1
HPEA Activity Electives	2
MATH 1513 College Algebra	3
BSAD 1103 Introduction to Business	3
SECOND SEMESTER	16
ENGL 1213 English Composition II	3
HIST 1483 American History to 1865 (or)	
HIST 1493 American History Since 1865	3
Science Elective (Biological or Physical)	4
CS 2123 Business Tech. & Applications	3
General Education Elective	3
THIRD SEMESTER	16
POLI 1113 American Government	3
Science Elective (Biological or Physical)	4
Humanities Elective	3
ACCT 2103 Accounting I-Financial	3
ECON 2123 Microeconomic Principles	3
FOURTH SEMESTER.....	15
Humanities Elective	3
Recommended Program elective	3
ACCT 2203 Accounting II-Managerial	3
ECON 2113 Macroeconomic Principles	3
MATH 2023 Elementary Statistics	3

This is a suggested sequence timeline only. A student may require more than four semesters to complete this Associate in Science degree.

The Associate in Science degree in Business Administration consists of 62 credit hours designed to provide the student with the first two years of general requirements for transfer to a four-year institution. The suggested curriculum is outlined to the left. Alternate courses and electives should be selected carefully only after the student and the major faculty graduation adviser have consulted the catalog of the selected transfer college.

The Business Division is accredited by the Association of Collegiate Business Schools and Programs (ACBSP). Outstanding Business students are invited to join Kappa Beta Delta, the business honor society recognized by ACBSP.

Career Opportunities

- Accounting
- Business Administrator
- Finance
- Management

NOC evaluates students for placement into either foundational or college-level courses, whichever will lead to the greatest possibility of student success. Academic placement is determined either by ACT test scores or by COMPASS test scores. These tests are administered in the Testing Center at NOC. Based upon the scores, some or all of the following six (6) courses may need to be taken:

- MATH 0003 Pre-Algebra
- MATH 0023 Concepts of Algebra
- MATH 0123 Intermediate Algebra
- ENGL 0123 Basic Composition
- READ 0123 Basic Reading
- BSCI 0123 Intro to Basic Science